

Background

This policy informs applicants on the types of documentation required to support their application for registration to the CRTO. This policy applies to all applicants who are seeking to register with the CRTO for a certificate of registration. In situations where the applicant cannot obtain the required documentation from its source, the file will be referred to the Registration Committee for consideration. Each request will be considered on a case-by-case basis by the Registration Committee. The policy highlights the types of alternative documentation that may be considered.

Although the policy has been revised, it is important to note that no changes were made to the intent or the direction of the original policy. The policy has been updated to ensure its relevance to existing registration practices, legislation, and readability, and to incorporate gender-neutral language. The only substantive change to this policy is section 4.0 (Documentation). CRTO staff have consulted with other health regulatory bodies to see if they accept service providers other than the World Education Services (WES). Most confirmed that they also accept credential evaluations verified by a member of the Alliance of Credential Evaluation Services of Canada (ACESC). As such, this policy has been amended to also include members of the ACESC.

Consultation Feedback Details

The document was posted according to the CRTO's public consultation process. A consultation survey was posted on the CRTO's website, tweeted on the CRTO Twitter account, posted on the Health Profession Regulators of Ontario (HPRO) website, and shared with members in the March bulletin. In total, 42 people viewed the consultation survey, and four responses were received (all Respiratory Therapists).

All respondents found the policy clear, understandable, and free from omissions and errors. No comments were received, and no changes were made to the policy as a result of this feedback.

Date consultation opened for feedback: March 15, 2022

Length of time posted for consultation: 30-days

Date consultation closed: April 15, 2022

CONSULTATION FEEDBACK

42

Viewed

4

Completed

10%

% Completed
(Views vs. Completions)

Outcome

The final policy and the consultation feedback were reviewed by Council at the May 27, 2022, meeting and approved for use.

