

Background

In December 2022, several amendments to the College of Respiratory Therapists of Ontario (CRTO) By-laws were approved by Council for consultation. These proposed changes were informed by principles of good governance and with the public interest in mind. The following provides a summary of the proposed amendments.

By-Law 1: General CRTO Administration

Section 11 – Expenditures

11.01 & 11.02 – Increased allowable limits for both the approval of unbudgeted expenditures and the authorization of payments to be aligned with the rising costs of goods and services.

By-Law 2: Council and Committees

DEFINITIONS

Member – added classes of registration (*will need to add an Emergency class once it comes into effect via a regulation later in 2023*).

Professional Committee Appointee – revised language so that these appointees can be screened in a large group rather than trying to find them one at a time when needed.

Public Committee Appointees – added this definition to enable the appointment of Public members to Committees only.

ELECTIONS, APPOINTMENTS & DUTIES OF COUNCIL AND COMMITTEE MEMBERS

Election and Appointment Process

2.01

Added “Appointment” to the title & removed reference to Election Policy & Procedure. The intent of this revision is to ensure all information contained within the Policy is now in the By-Laws.

Added statements to clarify that appointments (for both Professional & Public members) would be made at the discretion of the Registrar (based on criteria in 2.08 & 2.10, respectively).

Members’ Eligibility for Elections

2.06

Added the word “Members” to the title & clarified that the ballots are electronic.



By-laws Consultation Summary

2.07

Added the phrase “pursuant to this By-Law” and removed specific article references
a) v. – xiv & b)iii – Added/revised this section to include all common eligibility criteria.

2.08 (Academic Member)

Removed listing of criteria and reference back to criteria listed in 2.07.

Profession Committee Appointee Eligibility

2.09

Referenced back to 2.07 and included additional criteria specific to this group.

Public Committee Appointee Eligibility

2.10

Referenced back to 2.07 and included additional criteria specific to this group.

Terms of Office

2.11

a) Legal advice is that the Code limits them to nine consecutive years but is silent about whether they can come back. The way it is worded currently is that they cannot come back after taking a year off. Therefore, we remove the “three (3) terms”.

b) Clarified that appointments (for both Professional & Public) will be for one (1) year terms and that there is no maximum limit to the number of consecutive one (1) year terms a Professional or Public Appointee can have.

2.12

a) defined when the terms of a Council member begin.

b) clarified when an Appointees’ term begins (when they are appointed to a committee, as opposed to when they are appointed to a pool).

Nominations for Council Members

2.14

Clarified that this section refers specifically to Council Members and removed the section referencing Appointees.



By-laws Consultation Summary

Voting Process

2.15

Changed the statement to refer to the section in the By-Laws that outline when elections are set in the various electoral districts.

2.16 – 2.18 & 2.20 – 2.22 & 2.26 – 2.27 - Added to clarify the voting process (from the current Election policy).

Changed “Exception Circumstances” to **Disqualifications**

2.28, 2.29 & 2.33

Added to include Professional & Public Committee Appointees.

2.34 – 2.37

Removed because legal advice was that we don't need terms for filling appointee positions because you can just fill them according to our By-Laws. Terms such as those previously outlined are only necessary for Council member positions, which are trickier because of the composition requirements in the RHPA.

EXECUTIVE COMMITTEE

5.08

Added Non-Statutory Committee & Public Committee Appointee to the Committee Preference section.

7 – COMMITTEES

8.01, 9.01, 10.01 & 11.01 - Registration, ICRC, Discipline & Fitness to Practice Committees

For these Committees, the Code will not permit an either/or regarding Public Members. Therefore, any Public Committee Appointee on these committees would need to be in addition to the prescribed number of public Council Members; appointed by the Lieutenant Governor in Council.

12.01 & 13.01 – Quality Assurance & Patient Relations Committees

For these 2 Committees, it is permissible to appoint either a Public Council Member or a Public Committee Appointee.

By-Law 3: Membership

The intent of the revision to this By-Law was to add a penalty to the CRTO Schedule of Fees for late submission of Professional Development Program obligations.

Schedule of Fees

4.12 – Added a provision that enables the charging of a penalty fee if a Member is non-compliant regarding their Professional Development Program obligations.



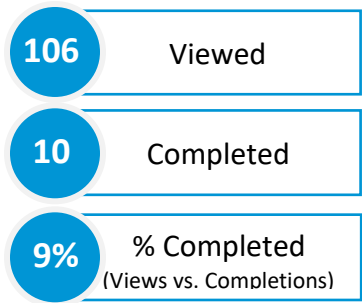
By-laws Consultation Summary

Consultation Feedback Details

The draft revised By-laws were posted for consultation according to the CRTO's [Policy Framework – Public Consultation Process](#). A consultation survey was posted on the CRTO's website on December 19, 2022. In addition, a link to the consultation survey was posted on the CRTO's website homepage slider, tweeted on the CRTO Twitter account and shared with members in the December 2022 e-bulletin.

In total, 106 people viewed the consultation survey, and 10 respondents completed the survey. All respondents found the By-laws clear and understandable. 90% found the By-laws free from omissions and errors. No additional changes were proposed to the By-laws as a result of the consultation.

CONSULTATION FEEDBACK



Date consultation opened for feedback: December 19, 2022

Length of time posted for consultation: 60-days

Date consultation closed: February 17, 2023

Outcome

The final By-Laws and the consultation feedback were reviewed and subsequently approved by Council on March 3, 2023.