

## Overview

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The CRTO must provide certain information about Respiratory Therapists on the public register.

In order to fulfill its mandate of public protection, transparency, and accountability, the CRTO must ensure that the public register contains information about its membership as set out in legislation and the CRTO By Laws.

The purpose of this Fact Sheet is to specify information that must be on the public register. The listed requirements of the public register are categorized in relation to registration, professional conduct, and miscellaneous items.

For a complete list of information required of the public register, please refer to the *Regulated Health Professions Act, 1991 (RHPA)* being Schedule 2 of the *Health Professions Procedural Code* (the *Code*) and CRTO By-Law 3: Membership. Additional information can be obtained by speaking directly with a CRTO staff member.

## Contents of the Register under the *Health Professions Procedural Code* (the *Code*) and the CRTO By-Law 3: Membership

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### Registration

*The public register of an individual registered with the CRTO must contain the following information:*

- The Member's name and if there have been any changes to the Member's name since the date of the Member's initial application for registration, the former name(s) of the Member.
- The name, address, and telephone number of every employer that the Member is employed as a respiratory therapist.

If the Member is self-employed as a respiratory therapist, the address and telephone number of every location where the Member practices other than addresses of individual clients.

- For each practice location, the area of practice identified by the Member as their "main area of practice".
- The name, business address and business telephone number of every health profession corporation, the name of every health profession corporation of which the Member is a shareholder.
- Each Member's class of registration, , and the date on which the Member's current certificate was issued and cessation or expiration date.



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- The Member's registration number and current registration status.
- The language(s) in which the Member is able to provide respiratory therapy services.
- The terms, conditions and limitations that are in effect on each certificate of registration.
- A notation of every revocation or suspension of a certificate of registration or authorization.
- Where the Member's certificate of registration is subject to a suspension for failure to pay a fee or failure to complete their registration renewal, the reason for the suspension and the date of the suspension in addition to the fact of the suspension.

## **Professional Conduct**

Certain information regarding the conduct or actions of a Member must be included on the CRTO's public register as outlined in the *Health Professions Procedural Code* and *CRTO By-Laws*. This includes:

- Where the Member's certificate of registration is subject to an interim order (e.g., terms, conditions, limitations, or suspension), a notation of that fact, the nature of the order and the date that the order took effect.
- Information regarding registration with any other body that governs a profession, including disciplinary findings, whether inside or outside of Ontario made after January 1, 2016.
- A notation of every caution that a Member has received from a panel of the Inquiries, Complaints and Reports Committee and any specified continuing education or remedial programs required by a panel of the Inquiries, Complaints and Reports Committee.
- A notation of every matter that has been referred by the Inquiries, Complaints and Reports Committee to the Discipline Committee and that has not been finally resolved, including the date of the referral and the status of the hearing before a panel of the Discipline Committee, until the matter has been resolved.
- A copy of the specified allegations against a Member for every matter that has been referred by the Inquiries, Complaints and Reports Committee to the Discipline Committee that has not been finally resolved.
- Every result of a disciplinary or incapacity proceeding.
- Where findings of the Discipline Committee are appealed, a notation that they are under appeal, until the appeal is finally disposed of.
- A notation and synopsis of any acknowledgements and undertakings in relation to matters involving allegations of professional misconduct or incompetence before the Inquiries,

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Complaints and Reports Committee or the Discipline Committee that a Member has entered into with the CROTO and that are in effect.

- A notation of every finding of professional negligence or malpractice, which may or may not relate to the Member's suitability to practise, made against the Member, unless the finding is reversed on appeal.
- Information that a panel of the Registration Committee, Discipline Committee or Fitness to Practise Committee specifies will be included.
- Where, during or as a result of a proceeding, a Member has resigned and agreed never to practise again in Ontario, a notation of the resignation and agreement.

*A Member of the CROTO is obligated to report offences, charges, and findings under numerous legislations in Ontario. The following must be included on a Member's public register:*

- Where a Member has been charged with an offence on or after January 1, 2016 under the *Criminal Code of Canada*, or under the *Health Insurance Act*, or under the *Controlled Drugs and Substances Act (Canada)*, or any other offence that relates to the Member's suitability to practice, the fact and content of the charge and, where applicable bail conditions and, where known the date and outcome of the charge(s).
- Information about a finding by a court made after January 1, 2016 that the Member has been found guilty of an offence under the *Criminal Code of Canada*, or under the *Health Insurance Act*, or under the *Controlled Drugs and Substances Act (Canada)*, or any other offence that relates to the Member's suitability to practise, including:
  - i. the date and a summary of the finding,
  - ii. the date and the sentence imposed, if any, and
  - iii. where the finding is under appeal, a notation to that effect;

## **Miscellaneous**

- Any information jointly agreed to be placed on the register by the CROTO and the Member.
- The name and location of practice, if known, of individuals reported to the CROTO for holding themselves out as respiratory therapists or as qualified to practise as a respiratory therapist or in a specialty of respiratory therapy, in accordance with S.9 of the *Respiratory Therapy Act, 1991*.
- Where a Member is deceased, the name of the deceased Member and the date upon which the Member died, if known to the Registrar.



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## Resources

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- [Section 23\(2\) of the Regulated Health Professions Act, 1991 \(RHPA\) being Schedule 2 of the Health Professions Procedural Code \(the Code\)](#)
- [CRTO By-Law 3](#)

## Contact Information

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Ordre des thérapeutes  
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