



College of Respiratory
Therapists of Ontario

Ordre des thérapeutes
respiratoires de l'Ontario

COUNCIL MEETING HIGHLIGHTS

May 26, 2023

The following is a summary of what took place at the May 26, 2023, CRTO Council meeting:

Financial Audit 2022/23

The CRTO retained the audit firm Hilborn LLP to conduct its 2022 – 2023 external financial audit. As per the [CRTO By-Laws](#) (By-Law 1: General CRTO Administration – s.12.03), the auditor presented their audit findings to Council at the May meeting. Council approved the 2022/23 audit, a copy of which can be found on the CRTO's [Annual Report](#) webpage.

2022 College Performance Measurement Framework (CPMF) Summary Report

The CPMF was developed by the Ontario Ministry of Health (MOH) to answer the question, “*how well are Colleges executing their mandate, which is to act in the public interest?*” This initiative is intended to:

1. strengthen accountability and oversight of Ontario’s health regulatory Colleges; and
2. help Colleges improve their performance.

Beginning in 2020, health regulatory Colleges began reporting annually on 14 performance-based standards within seven measurement domains. The report also includes 14 context measures to provide statistical data related to the standards. A summary of the CRTO 2022 CPMF submission, along with the full report, was presented at this Council meeting. This summary can be found on the CRTO’s [CPMF](#) webpage.

2021 – 2025 Strategic Direction Update Report

At each quarterly Council meeting, CRTO presents a progress tracking document outlining the College’s progress to date relative to its strategic plan. This report can be found on the CRTO’s [Strategic Directions and Key Priorities](#) webpage.

Council 3rd Party Evaluation & Action Plan

One of the expectations articulated in the CPMF is that all Colleges engage in a 3rd party assessment of the effectiveness of its Council and Council meetings. At its March 3rd meeting, an external consultant evaluated the CRTO Council's effectiveness and reported their findings. This report and an action plan aimed at the identified opportunities for improvement were reviewed at Council at the May meeting.

Council & Committee Competency Profile

Another requirement outlined in the CPMF is the need for all health regulatory Colleges to have a process to evaluate whether professional members seeking election to the Council or appointment to one of its Committees meet pre-defined competency and suitability criteria. The CRTO’s **Council and Committee Competency Profile** defines the knowledge, skill, judgement, attitude, and experience



(i.e., competencies) expected of College Council and Committee members. This competency profile establishes minimum requirements for a Council/Committee candidate and is supported by the CRYPTO Council and Committee Orientation Module. Once an individual becomes a Council or Committee member, these competencies can be enhanced through orientation, continuing education, and professional development.

Draft Risk Register

In December 2022, Council approved a [Risk Management Framework](#), which articulates how the CRYPTO will establish and maintain a systemic approach to risk management, integrating risk management into its strategic planning, project and operations management and reporting.

A Risk Register is the intended primary tool for monitoring and reporting CRYPTO risks. A draft version of this register was presented to Council at its May meeting. A Risk Workshop was held in the afternoon's Council educational session, facilitated by Robert Quail of Robert Quail Consulting. CRYPTO staff will continue working with the consultant to finalize the Risk Register and implement its organizational risk management plan.

Revised Registration Regulation Update

In October 2022, the Lieutenant Governor in Council approved a regulation [under the *Regulated Health Professions Act, 1991* (RHPA)] that includes a provision requiring health regulatory Colleges to have an Emergency Class of Registration. The Emergency Class provision will come into force on August 31, 2023.

To address this new requirement, the CRYPTO drafted amendments to [Ontario Regulation 596/94](#), Part VIII Registration. It is also proposed that Part VII *Prescribed Procedures* and PART VII.1 *Prescribed Substances* of Ontario Regulation 596/94 be amended to ensure that members registered in the Emergency Class can provide the necessary patient care. In addition, related amendments to the [Controlled Acts Regulation](#) were drafted to allow a member who holds an Emergency Certificate to perform tracheostomy tube changes. The draft revisions to the *Registration Regulation* also include several other changes to clarify existing provisions and harmonize the registration requirements for Respiratory Therapists across Canada. All of these proposed amendments were submitted to the Ontario MOH in the spring of 2023.

Diversity, Equity & Inclusion (DEI) Steering Committee Report

Canadian Equity Consulting (CEC), the consulting group assisting the CRYPTO in developing its DEI framework, has created a DEI Steering Committee. This committee comprises a group of volunteers from the Patient Relations Committee (PRC) and 2 CRYPTO staff member representatives. The consultants and the committee will finalize the CRYPTO's DEI work plan during this project phase.



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Draft Revised RTs Providing Virtual Care Professional Practice Guideline (PPG)

Previously revised in June 2017, the Respiratory Therapists Providing Telepractice Services PPG has been reviewed, updated, and renamed. Virtual practice provides enhanced access to healthcare for patients, by improving treatment options and wait times. This PPG is intended to offer information regarding the applicable legislation and expectations for RT's who provide virtual care. At its May meeting, Council reviewed and approved the revised draft of Respiratory Therapists' Providing Virtual Care for publication.

Draft Abuse Awareness & Prevention PPG – for consultation

This PPG was updated and revised to facilitate understanding and clear direction concerning identifying, preventing, and reporting abuse and was reviewed and approved by the PRC on March 22, 2023. A jurisdictional and regulatory scan confirmed the document's content is current and aligned with all relevant legislation and regulations. At the May meeting, Council approved the revised Abuse Awareness & Prevention PPG for circulation for consultation with the CRTO's stakeholders.

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