

# COLLEGE OF RESPIRATORY THERAPISTS OF ONTARIO



## Deferral of Professional Development Program Requirements

**Type:** Policy

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**Section:** QA

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### 1.0 POLICY STATEMENT

It is our policy to grant College of Respiratory Therapists of Ontario (CRTO) Members a temporary deferral of their Profession Development Program (PDP) requirements, provided certain defined criteria are met.

### 2.0 PURPOSE

The purpose of this policy is to acknowledge that exceptional circumstances may temporarily make it difficult for Members to meet their PDP obligations within the time frame specified by the CRTO.

### 3.0 APPLICABILITY & SCOPE OF POLICY

This policy applies to all CRTO Members who are required to complete the:

- Launch RT Jurisprudence Assessment
- PORTfolio<sup>OM</sup>

Please note that deferrals for the above PDP components will not be granted to Members who have been referred to the Quality Assurance Committee (QAC) by the Registration Committee.

### 4.0 RESPONSIBILITIES

#### Member Requesting the Deferral

Members must submit deferral request in writing, no later than 15 days before the completion deadline.

#### QAC Panel

A panel of the QAC will consider each deferral request on a case-by-case basis based on the Member's deferral application.



### **CRTO Staff**

CRTO staff will communicate the QAC panel's decision to the Member.

## **5.0 AUTHORITY & MONITORING**

Section 80.1 of the Health Professions Procedural Code (*Regulated Health Professions Act, 1991*) provides the framework for the quality assurance program that healthcare regulatory bodies are required to implement and maintain. In compliance with this legislation, as well as the Quality Assurance Regulation (O. Reg. 596/94 – Part IV), the College of Respiratory Therapists of Ontario's (CRTO) Professional Development Program (PDP) exists.

## **6.0 CONSEQUENCES FOR NON-COMPLIANCE**

The CRTO establishes timelines for completion of all PDP components, criteria for successful completion and monitors participation of CRTO Members in the PDP on an ongoing basis.

Failure to complete the PDP requirements without an approved deferral by the QAC can be considered an act of professional misconduct.

## **7.0 RELATED DOCUMENTS**

- CRTO's [Professional Development Policy](#)
- [Respiratory Therapy Act, 1991](#)
- [Regulated Health Professions Act, 1991](#)
- [Schedule 2 Health Professions Procedural Code](#)
- CRTO's [Registration Currency Policy](#)

## **8.0 CONTACT INFORMATION**

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