

# COLLEGE OF RESPIRATORY THERAPISTS OF ONTARIO



## Applications for Registration or Reinstatement - Currency Requirement

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### 1.0 POLICY STATEMENT

The College of Respiratory Therapists of Ontario (CRTO) is responsible for setting Respiratory Therapy entry-to-practice requirements in the province of Ontario in the public interest.

Applicants for registration who do not meet the applicable currency requirement set out in the Registration Regulation (Ontario Regulation 596/94, Part VIII) will be referred by the Registrar to a Panel of the Registration Committee for consideration. The criteria and processes that may be used by the Registration Committee are outlined below.

### 2.0 PURPOSE

This policy sets out the considerations that may be used by the Registration Committee to determine whether it is in the public interest to approve an application for registration when the applicant does not satisfy the currency requirements set out in the Registration Regulation, and if so, whether a term, condition, or limitation should be imposed on the certificate of registration.

### 3.0 APPLICABILITY AND SCOPE

#### **General, Graduate and Emergency Certificate of Registration**

This policy applies to applicants for registration for a General, Graduate or Emergency Certificate of Registration where the applicant does not meet the currency requirements set out in the Registration Regulation.

#### **Reinstatement from an Inactive to a General Certificate of Registration**

Applicants who are seeking to reinstate their registration from an Inactive to a General Certificate of Registration must satisfy a panel of the Registration Committee that they possess the current knowledge, skill and judgment relating to the practice of the profession that would be expected of a Member who holds a General Certificate.

- Inactive Members who have practiced for at least 1,125 hours within three years immediately preceding their application for reinstatement will generally satisfy the currency requirement unless the CRTO is aware of information that could reasonably indicate a concern with respect to the applicant's knowledge, skills and/or judgement.



- Inactive Members who have not practiced for at least 1,125 hours in the three years immediately preceding their application for reinstatement will be referred by the Registrar to a panel of the Registration Committee for consideration. The panel will refer to this policy as a guide when considering reinstatement applications.

#### 4.0 CONSIDERATIONS

Applicants referred to a panel of the Registration Committee will be considered on a case-by-case basis. When reviewing the application, the Registration Committee will take into consideration a number of factors, including:

1. Years since graduated from an approved Respiratory Therapy program
2. Time and duration of last practice
3. Nature and intensity of last practice
4. Quality and quantity of efforts to maintain currency while not practising
5. The applicant's re-entry plan
6. Results of an entry-to-practice assessment.

After considering the application and any information submitted by the applicant, a panel of the Registration Committee may take one or more of the following actions:

1. Direct the Registrar to issue a certificate of registration (e.g., when it is determined that the applicant provided satisfactory evidence that their knowledge, skills and judgement are current).
2. Direct the Registrant to issue a certificate of registration subject to terms, conditions and limitations (see below\*) such as requiring them to complete the appropriate re-training, monitoring, and assessment prior to practising without restrictions.
3. Direct the applicant to provide evidence of successfully completing a refresher/retraining program before their certificate of registration is issued.
4. Direct the Registrar to issue a certificate of registration if the applicant successfully completes examinations set or approved by the panel.
5. Direct the Registrar to refuse to register the applicant.

\*The terms, conditions and limitations that may be imposed by the Registration Committee to address a currency gap, include but are not limited to:

1. The Member shall only perform a controlled act that is authorized to the profession if it is performed under the general supervision of a member of a College within the meaning of the Regulated Health Professions Act, 1991 who is authorized to perform the controlled act and is competent to do so and who is available to be present at the site where the authorized act is performed on ten (10) minutes notice.
2. The Member shall only perform a controlled act authorized to Respiratory Therapy to gain competence in that procedure and only if performed under the direct supervision of a regulated health professional who is authorized to perform the controlled act.



3. The Member shall only perform an advanced prescribed procedure below the dermis to gain competence in that procedure and only if performed under the direct supervision of a regulated health professional who is authorized to perform advanced prescribed procedures.
4. The Member shall not delegate a controlled act.
5. The Member shall not accept delegation for any controlled act.
6. The Member shall, at the first reasonable opportunity, advise every employer of any terms, conditions and limitations that apply to the Member's certificate of registration if their employment is in the field of respiratory therapy.

## 5.0 RELATED DOCUMENTS

- [Currency Guide](#)
- [Guide for Terms, Conditions, and Limitations imposed by the Registration Committee](#)
- [Application to Change Terms, Conditions and Limitations](#)
- [Interpretation of Authorized Acts Professional Practice Guideline \(PPG\)](#)

## 6.0 CONTACT INFORMATION

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