

COLLEGE OF RESPIRATORY THERAPISTS OF ONTARIO



Registration Currency

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1.0 POLICY STATEMENT

The College of Respiratory Therapists of Ontario (CRTO) is responsible for setting Respiratory Therapy entry-to-practice requirements in the province of Ontario in the public interest.

Applicants for registration who do not meet the currency requirement under section 55(5) or 58(3) of the *Ontario Regulation 596/94*, Part VIII (Registration Regulation) will be referred by the Registrar to a Panel of the Registration Committee for consideration. The criteria and processes that may be used by the Registration Committee are outlined below.

2.0 PURPOSE

This policy sets out the considerations that may be used by the Registration Committee to determine whether it is in the public interest to approve an application for registration when the applicant does not satisfy the registration requirements under section 55(5) or 58(3) of the Registration Regulation, and if so, whether a term, condition, or limitation should be imposed on the certificate of registration.

If a term, condition, or limitation is to be applied to a certificate of registration, this policy sets the minimum requirements and restrictions for a certificate of registration of an applicant who does not meet the currency requirement.

3.0 APPLICABILITY AND SCOPE

General and Graduate Certificate of Registration

This policy applies to applicants for registration for a General Certificate of Registration or a Graduate Certificate of Registration where the applicant does not meet the requirements under section 55(5) or 58(3) of the Registration Regulation.

Reinstatement of an Inactive Certificate of Registration:

Applicants who are seeking to reinstate their license from an Inactive Certificate of Registration and does not meet the registration requirement under section 55(5) or 58(3) of the Registration Regulation will be referred to a panel of the Registration Committee, and the panel will refer to this policy as a guide when considering reinstatement applications.



CONSIDERATIONS

Applicants referred to a panel of the Registration Committee will be considered on a case-by-case basis, taking into consideration a number of factors:

1. Years since graduated from an approved Respiratory Therapy program
2. Time and duration of last practice
3. Nature and intensity of last practice
4. Quality and quantity of efforts to maintain currency while not practising
5. The applicant's re-entry plan
6. Results of an entry-to-practice assessment

MINIMUM REQUIREMENTS AND RESTRICTIONS

General Certificate of Registration	Years since practice		
	2 - 5	5 - 10	10+
Requirements:			
The applicant may be asked to provide evidence of refresher/retraining to demonstrate readiness to practise Respiratory Therapy before being granted a certificate of registration.	✓	✓	✓
Conditions to be imposed on the certificate of registration (issued for a limited period)			
1. The member shall, at the first reasonable opportunity, advise every employer of any terms, conditions and limitations that apply to the member's certificate of registration if their employment is in the field of respiratory therapy.	✓	✓	✓
2. The member shall only perform a controlled act that is authorized to the profession if it is performed under the general supervision of a Member of a College within the meaning of the <i>Regulated Health Professions Act, 1991</i> who, is authorized to perform the controlled act and is competent to do so and who is available to be personally present at the site where the authorized act is performed on ten (10) minutes notice.	✓		
3. The member shall only perform a controlled act authorized to Respiratory Therapy, to gain competence in that procedure and only if performed under the direct supervision of a regulated health professional who is authorized to perform the controlled act.		✓	✓
4. The member shall only perform advanced prescribed procedures below the dermis, for the purpose of gaining competence and only if performed under the direct supervision of a regulated health professional who is authorized to perform who is authorized to perform advanced prescribed procedures.	✓	✓	✓
5. The member shall only perform a tracheostomy tube change for a stoma that is more than 24 hours old, to gain competence in that procedure, and only if performed under the direct supervision of		✓	✓



a regulated health professional who is authorized to perform the controlled act.			
6. The member shall only perform a tracheostomy tube change for a stoma that is less than 24 hours old, to gain competence in that procedure and only if performed under the direct supervision of a regulated health professional who is authorized to perform the controlled act.	✓	✓	✓
7. The member shall not delegate a controlled act.	✓	✓	✓
8. The member shall not accept delegation for any controlled act.	✓	✓	✓
9. The member is required to cooperate with a Quality Assurance Committee peer and practice assessment of their knowledge, skills, and judgment (using the Launch RT Jurisprudence Assessment), within three (3) months of receiving their certificate of registration and must comply with any remediation ordered as a result of that assessment.	✓	✓	✓
10. The member is required to submit to the Quality Assurance Committee their records of continuous quality improvement activities (utilizing the PORTfolio ^{OM}) by their assigned Review Year deadline.	✓	✓	✓
* Applicants for General Certificate of Registration who have not practised as Respiratory Therapists in the ten years preceding their application will be asked to provide evidence of refresher/retraining to demonstrate readiness to practise Respiratory Therapy prior to being granted a certificate of registration.			
Graduate Certificate of Registration		Years since practice	
Requirements	2 - 5	5+	
The applicant may be asked to provide evidence of refresher/ retraining to demonstrate readiness to practise Respiratory Therapy before being granted a certificate of registration.	✓	✓*	
Conditions to be imposed on the certificate of registration (issued for a limited period)			
1. The member shall, at the first reasonable opportunity, advise every employer of any terms, conditions and limitations that apply to the member's certificate of registration if their employment is in the field of respiratory therapy.	✓	✓	
2. The member shall only perform a controlled act, authorized to Respiratory Therapy, to gain competence in that procedure and only if performed under the direct supervision of a regulated health professional who is authorized to perform the controlled act.	✓	✓	



3. The member shall not perform advanced prescribed procedures below the dermis.	✓	✓
4. The member shall not perform authorized act #5 “administering a prescribed substance by inhalation”.	✓	✓
5. The member shall only perform a tracheostomy tube change for a stoma that is more than 24 hours old, to gain competence in that procedure and only if under the direct supervision of a regulated health professional who is authorized to perform the controlled act.	✓	✓
6. The member shall not perform a tracheostomy tube change for a stoma that is less than 24 hours old.	✓	✓
7. The member shall not delegate a controlled act.	✓	✓
8. The member shall not accept delegation for any controlled act.	✓	✓
9. The member is required to cooperate with a Quality Assurance Committee peer and practice assessment of their knowledge, skills, and judgment (using the Launch RT Jurisprudence Assessment), within three (3) months of receiving their certificate of registration and must comply with any remediation ordered as a result of that assessment.	✓	✓
10. The member is required to submit to the Quality Assurance Committee their records of continuous quality improvement activities (utilizing the PORTfolio ^{OM}) by their assigned Review Year deadline.	✓	✓
A graduate certificate is deemed to have been revoked eighteen (18) months after its (initial) date of issue.	✓	✓
* Applicants for Graduate Certificate of Registration who have not practised as Respiratory Therapists in the five years preceding their application will be asked to provide evidence of refresher/retraining to demonstrate readiness to practise Respiratory Therapy before being granted a certificate of registration.		

4.0 RELATED DOCUMENTS

- [Currency Guide \(crto.on.ca\)](http://crto.on.ca)
- [Guide for Terms, Conditions, and Limitations imposed by the Registration Committee](#)
- [Application to Change Terms, Conditions and Limitations](#)
- [Interpretation of Authorized Acts Professional Practice Guideline \(PPG\) \(crto.on.ca\)](#)

5.0 CONTACT INFORMATION

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