



APPLICATION for Registration

Guide for Applicants Educated outside Canada

To practice Respiratory Therapy in Ontario, you must hold a certificate of registration with the College of Respiratory Therapists of Ontario (CRTO).

If you have not graduated from an approved Respiratory Therapy program you must complete an assessment process to demonstrate that you have the competencies (knowledge, skills, abilities and judgment) to provide safe, effective and ethical care. The assessment process is based on the [National Competency Framework \(NCF\) – Part 1 Entry-to-Practice](#). The NCF is a list of competencies considered essential for entering the practice of Respiratory Therapy in Ontario.

This guide will provide you with an overview of the registration requirements and the assessment process.

Please note that you may not practice Respiratory Therapy or hold yourself out as a "Respiratory Therapist" in Ontario until after you have been issued a certificate of registration. This includes clinical orientation, supervised work (clinical and non-clinical), and volunteer work.

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A. ABOUT THE CRTO

The role of the CRTO is to regulate the profession of Respiratory Therapy in the public interest. This is done through setting requirements for entering the profession, establishing standards and competencies for the practice of the profession, developing a quality assurance program, and investigating concerns about Members.

B. REGISTRATION REQUIREMENTS

To obtain a Certificate of Registration with the CRTO, an applicant for registration is required to meet the following registration requirements:

➤ Education requirement

An applicant for registration must:

- a. Have graduated from an approved Respiratory Therapy program (a list of the approved programs is posted on the [CRTO website](#)); or
- b. **have,**
 - (i) **successfully completed a program offered outside Canada either in respiratory therapy or in a closely related field that is acceptable to the Registration Committee, along with any additional education that is required by the Registration Committee, and**
 - (ii) **demonstrated through an assessment process acceptable to the Registration Committee that he or she has knowledge, skills and judgment equivalent to those of a person who has successfully completed a program referred to in clause (a).**

Section D of this guide explains the CRTO assessment process.

The education requirement is non-exemptible¹.

➤ Examination requirement

An applicant for a General Certificate of Registration must have successfully completed the [Canadian Board for Respiratory Care](#) (CBRC) national certification examination.

NOTE: Prior to completing the approved examination, an applicant may be granted a Graduate Certificate of Registration.

The examination requirement is non-exemptible².

To be eligible to write the CBRC exam, applicants must first meet the education requirement (see above).

➤ Language proficiency requirement

An applicant for registration must be able to communicate effectively in English or French in a health care environment. Where the applicant's first language is not English or French **and** their relevant health care instruction was not in English or French, the applicant must demonstrate fluency in either language by submitting test scores of an accepted language proficiency test. For more information see Page 8.

^{1, 2} Applies, with no exceptions, to all applicants for registration who do not currently hold a certificate of registration as a Respiratory Therapist in another Canadian jurisdiction.

➤ **Eligibility to work in Canada**

An applicant for registration must be a Canadian citizen or a permanent resident of Canada or be authorized under the *Immigration and Refugee Protection Act* (Canada) to engage in the practice of Respiratory Therapy. Once registered, it is the Member's responsibility to ensure he or she is eligible to work in Canada at all times.

➤ **Currency requirement**

An applicant for registration must meet the **two-year** currency requirement. That is, the applicant must have met the education requirement within the **two years** immediately preceding the application for registration unless the applicant was practising Respiratory Therapy within that two-year period. For more information please see the Currency Policy posted on the [CRTC website](#).

➤ **Conduct and Suitability to Practice**

An applicant for a certificate of registration of any class must:

1. fully disclose details of any **criminal offence** of which the applicant has been found guilty, including any offence under the *Controlled Drugs and Substances Act* (Canada) or the *Food and Drugs Act* (Canada).
2. fully disclose details of every **professional misconduct, incompetence, incapacity** or other similar proceeding that he or she is the subject of and that relates to his or her registration or licensure in Ontario in another profession or in another jurisdiction in respiratory therapy or another profession.
3. fully disclose details of every **finding of professional misconduct, incompetence, incapacity** or other similar finding that he or she previously has been the subject of while registered or licensed in Ontario in another profession or in another jurisdiction in respiratory therapy or another profession.
4. In addition, the applicant must satisfy the CRTC that his or her past and present conduct afford reasonable grounds for belief that the applicant,
 - i. is mentally competent to practise respiratory therapy,
 - ii. will practise respiratory therapy with decency, integrity and honesty and in accordance with the law, and
 - iii. will display an appropriately professional attitude.

Applicants who do not meet these registration requirements will be referred to the Registration Committee for consideration.

C. CLASSES OF REGISTRATION

Graduate Class: A Graduate Certificate of Registration is issued to an individual who meets the education requirement of the CRTO (e.g. has successfully completed an educational program approved by the CRTO), but has not yet successfully completed the CBRC examination. This is a temporary class of registration and is automatically revoked after 18 months.

The following conditions apply to a Graduate Certificate of Registration:

The (Graduate) member shall,

1. at the first reasonable opportunity, advise every employer of any terms, conditions and limitations that apply to the member's graduate certificate of registration if their employment is in the field of Respiratory Therapy;
2. only perform a controlled act that is authorized to the profession if it is performed under the general supervision of a member of a College within the meaning of the Regulated Health Professions Act, 1991 who, the member holding the graduate certificate has reasonable grounds to believe, is authorized to perform the controlled act and is competent to do so and who is available to be personally present at the site where the authorized act is performed on ten minutes notice;
3. not delegate a controlled act;
4. not perform advanced prescribed procedures below the dermis;
5. not perform authorized act #5 "administering a prescribed substance by inhalation"; and
6. not perform a tracheostomy tube change for a stoma that is less than 24 hours old.

A graduate certificate is deemed to have been revoked 18 months after its initial date of issue.

General Class: A General Certificate of Registration is issued to an individual who meets the education requirement of the CRTO (e.g. has successfully completed an educational program approved by the CRTO), and has successfully completed the CBRC examination.

Labour Mobility

Under the Ontario labour mobility legislation a person registered in a regulated jurisdiction (Alberta, Saskatchewan, Manitoba, Quebec, New Brunswick, Nova Scotia and Newfoundland and Labrador) may be registered in Ontario without any additional reassessment or restrictions. To do so, the applicant must:

- complete the Application for Registration, and pay all applicable fee(s);
- provide a registration verification or other evidence that the applicant is in good standing as a respiratory therapist in every jurisdiction where the applicant holds an out-of-province certificate; and
- provide proof that he or she has practised the profession there within the past two years.

D. ASSESSMENT PROCESS

Applicants who have not graduated from an approved program must undergo an assessment of their education, knowledge and skills. Any person wishing to undertake the assessment must first submit the following:

- ✓ Online application for registration and the \$75.00 application fee (online Visa or MasterCard transaction);
- ✓ Credential evaluation report (see iii below);
- ✓ Proof of Canadian citizenship, permanent residency status or a valid work permit;
- ✓ Proof of Language Proficiency (if applicable, for more information see page 8);
- ✓ Employment Verification (if applicable, for more information see page 9);
- ✓ Registration Verification (if applicable, for more information see page 9).

Stages in the assessment process:

- I. **Self-Assessment Readiness Tool™** (SART). The SART is designed to help internationally educated healthcare professionals understand the respiratory therapy profession in Canada. It describes what respiratory therapists in Canada are expected to know and do. The SART does not provide any evidence or assurance that you will obtain employment as a Respiratory Therapist in Canada. There is no direct link between the completion of the SART and the CRTO's assessment process; however, the tool will help you assess your skills based on Respiratory Therapist competency guidelines and to identify possible pathways. The SART is offered at no charge, and the information you provide while completing the self-assessment will not be shared with the CRTO.
- II. **Application for Registration** – To begin the application process you will be required to complete [the online application for registration](#) and pay the \$75.00 application fee (online Visa or MasterCard transaction). The application will provide us with your contact information and give us a general idea of your education and work experience. Processing of the Application for Registration form may take up to four weeks. For detailed information about the application form see section E.
- III. **Credential Evaluation and Authentication** – As part of the application process you will be required to have your academic qualifications verified by **World Education Services** (WES Canada). Please ensure that the required documentation from your educational program has been submitted directly to WES. WES will attest to the authenticity of the documents reviewed and prepare **a course-by-course evaluation report** as required by the CRTO. WES will send the evaluation report to you and to the CRTO. To have your academic qualifications evaluated by WES, contact WES at www.wes.org/ca. Please note that you are responsible for the cost of the report and will be charged directly by WES for its services.
- IV. **Application Review and Assessment Fee** – CRTO Staff will review your submission to ensure that it meets the requirements to proceed with the assessment. If so, you will be referred to the assessment process and will be required to submit a **\$500.00 assessment fee** which will cover the Education Review and the Interview (see below).

- V. Educational Review** – The CRTO receives applications for registration from graduates of Canadian RT programs and from applicants who graduated outside of Canada. To be eligible for registration, all applicants must meet the education requirement. Canadian RT programs are accredited by Accreditation Canada. The accreditation process ensures that these programs prepare graduates to enter the profession with the required entry-to-practice competencies.

Our internationally trained applicants come from a variety of educational backgrounds. For example, there are wide variations in the didactic and clinical training received at different educational institutions around the world. For these reasons, the CRTO needs to review the content of each program to determine whether the program covered the entry-to-practice competencies.

As part of the education program review, you will be asked to complete the Education Program Review Worksheet and submit the form to the CRTO office together with supporting documentation. To complete this worksheet you will need to review your curriculum and provide course reference(s) to demonstrate that each specific area was covered in the program. You may need to contact your school to obtain copies of supporting documentation (e.g., course outlines, and details of clinical placements). To do so, please use the [Document Request Form](#) posted on the CRTO website.

- VI. Structured Interview** – The structured interview is used to compare applicants' knowledge, skills and experience, acquired through both education and employment, against the competencies listed in the NCF. The interviews are administered at the CRTO office by two trained interviewers who have broad experience and expertise in the practice of Respiratory Therapy in Ontario.

The interview questions have been designed to focus on applicants' actual, real-life experiences. An example of the type of question that may be asked is as follows: "Describe a recent experience involving a specific patient when you needed to adjust the ventilator parameters in order to correct the arterial blood gases".

- VII. Feedback** After the interview, applicants receive summary comments on their assessment results up to that point, and are then required to meet with CRTO staff to review their interim assessment report and to discuss next steps in the assessment process. This feedback will help applicants determine their next steps (e.g., to proceed with the next phase of assessment, or to exit or withdraw from the assessment and to consider alternatives to proceeding with the assessment).

- VIII. Clinical Skills Assessment (CSA)** – At this stage in the assessment process, applicants are asked to demonstrate their clinical skills in a simulated environment (i.e., clinical environment that mimics real-world practice, for example, an operating room, intensive care unit). The CSA consists of a series of simulated clinical scenarios, each designed to measure whether applicants can demonstrate specific clinical competencies at an entry-to-practice level. Applicants are also assessed on their communication skills, professionalism, clinical problem solving and health and safety.

The CSAs are conducted on an as-needed basis at a CRTO approved simulation facility in Toronto. The fee for the CSA is listed on the [Schedule of Fees](#). The CSA is available in English only. For detailed information about the CSA please see the [CSA Guide](#) posted on the CRTO website.

IX. Registration Committee Referral - Upon completion of the assessment process, the application will be referred to a Panel of the Registration Committee for consideration. The Panel will review a comprehensive assessment report prepared by staff. The report will incorporate the results of the educational review, structured interview and the clinical skills assessment. Following the review, the Panel may:

- Direct that a certificate of registration be issued;
- Direct that a certificate of registration be issued with terms, conditions & limitations;
- Direct that a certificate of registration be issued upon successful completion of additional training approved by the Panel; or
- Refuse to issue a certificate of registration.

A copy of the decision will be forwarded to the applicant.

X. Appeals

- **Specific Assessment Results Appeals** - Applicants receive two reports during the assessment process:
 1. Interim Report – provided to applicants after both the educational review and the structured interview have been completed. The report lists the assessment results up to that point in the assessment.
 2. Clinical Skills Assessment Gap Report – provided to applicants after the Clinical Skills Assessment stage. The report lists those competency areas where applicants scored below the minimum entry-to-practice standard.

Applicants who believe that the assessment results for any portion of the process are inaccurate may request an appeal. To do so applicants must complete and submit the [Appeal Template](#). The request for appeal must be submitted within 30 days of receipt of the Interim Report or the CSA Gap report. With the Appeal Template applicants must include a detailed description of the issues on which the applicant is basing his/her appeal. In addition, the request for appeal must include the \$250.00 appeal fee. The fee is refundable if the appeal is resolved in the applicant's favour.

The requests for appeal will be reviewed by an independent Appeal Panel. The panel will consist of at least two subject matter experts who were not part of the applicant's assessment, and if required CRTO staff with expertise in entry to practice competencies for respiratory therapy. Applicants will be notified of the outcome of their appeal within 30 days of the appeal deadline. The Appeal Panel's decision is final.

- **Appeals of the Registration Committee Decisions** - If at the end of the process, the applicant disagrees with the Registration Committee's decision he or she may appeal that decision to the Health Professions Appeal and Review Board (HPARB), which is an independent review Board established under the *Regulated Health Professions Act* (RHPA). Information about how to submit an appeal to HPARB is provided to applicants when the Registration Committee issues its decision.

NOTE REGARDING BRIDGING OPTIONS: The Pathways (previously available under the Pre-Registration process) have been discontinued. The refresher/retraining program (Pathway 1) and the supported integration into RT programs (Pathway 2) are no longer available. The education required to address any gaps identified during the assessment process will be determined on a case-by-case basis. For example, an individual with a limited knowledge of medical gas cylinders or oxygen concentrators may be required to audit a course. For individuals with significant gaps, the only option may be completion of an approved Respiratory Therapy program.

E. APPLICATION FOR REGISTRATION

The following numbered sections correspond to the sections on the application form.

1. PERSONAL DATA

Please provide the personal information as requested. If you have changed your name, please indicate your previous last and/or first name(s). If the name you are applying under is different from the name on the supporting documentation, e.g. your education, citizenship or immigration documents, you must enclose a copy of your Change of Name Certificate, Marriage Certificate or other evidence of legal name change.

2. HOME ADDRESS / CONTACT INFORMATION

Your home address and/or email address will be used for all future correspondence from the CRTO. This information is confidential and will not be shared with any sources outside the CRTO unless you have indicated that this is also your business address.

The CRTO's main method of communication with you will be via **email**, including communications that could significantly impact your registration. You must ensure that the email address provided is your preferred email address for communications from the CRTO and that it is checked regularly and personally by you. Once your application has been submitted, it will be your responsibility to notify the CRTO of any change in your contact information.

3. WORK ELIGIBILITY

To be registered with the CRTO you must be legally eligible to work in Canada. A copy of the documentation in support of your citizenship or immigration status must be submitted with your application. For example:

- Canadian Citizenship (e.g., photocopy of Canadian birth certificate, Canadian passport photo page or Canadian citizenship card)
- Permanent Resident / Landed Immigrant Status (e.g., photocopy of permanent residency card)
- Valid Work Permit (e.g., photocopy of a valid work permit indicating that you are eligible to work in Canada as a Respiratory Therapist).

4. LANGUAGE PROFICIENCY

If your first language is not English or French, and your relevant health care education was not in English or French you will need to submit documentation to demonstrate fluency in English or French. The CRTO will accept one of the test scores listed on this page as proof of language proficiency. You are responsible for the cost of the language proficiency test.

ENGLISH LANGUAGE PROFICIENCY ACCEPTED TEST SCORES:

CanTEST / TESTCan:	
Reading:	4.5
Writing:	4.0
Listening:	5.0
Speaking:	4.5
Overall:	5.0

International English Language Testing System (IELTS) Academic (AC) or General Training (GT)

Reading	7
Writing	7
Listening	7
Speaking	7
Overall	7

Michener English Language Assessment (MELA)

Reading	8
Writing	8
Listening	9
Speaking	9

Test of English as Foreign Language (TOEFL) iBT

Reading	22
Writing	20
Listening	24
Speaking	24
Overall	90

Canadian Academic English Language Test (CAEL)

Reading	70
Writing	70
Listening	80
Speaking	70
Overall	70

FRENCH LANGUAGE PROFICIENCY ACCEPTED TEST SCORES:

TESTCan:	
Reading:	4.5
Writing:	4.0
Listening:	5.0
Speaking:	4.5
Overall:	5.0

Test d'évaluation de français (TEF):

Overall:	5
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Test de français international (TFI)

Reading/Writing:	400
Listening/Speaking:	410
Overall:	810

5. RESPIRATORY THERAPY (or related) EDUCATION

List your Respiratory Therapy education, indicating the level of education, name and location of the academic institution, and the year of completion.

Credential Evaluation and Authentication – As part of the application process you will be required to have your academic qualifications verified by World Education Services (WES Canada). WES will attest to the authenticity of the documents reviewed and prepare a **course-by-course evaluation** report as required by the CRTO. WES will send the evaluation report to you and to the CRTO. To have your academic qualifications evaluated by WES, contact WES at www.wes.org/ca. Please note that you are responsible for the cost of the report and will be charged directly by WES for its services.

6. OTHER POST-SECONDARY EDUCATION

List any other post-secondary education, indicating the name of the educational program, field of study, name and location of the academic institution, and the year of completion.

7. RESPIRATORY THERAPY EXAMINATIONS

Indicate any Respiratory Therapy examinations you have completed.

8. PROFESSIONAL REGISTRATION

Indicate if you are or have ever been registered/licensed to practise as a Respiratory Therapist, or in other profession(s), please list the provinces, states and countries. Include your registration number and dates of registration. If you are applying from another Canadian jurisdiction, you may be eligible to register under labour mobility provisions (for more information see [CRTO website](#)).

If applicable, complete **Section 1** of the **Registration Verification Form** and mail the form to the regulatory/licensing organization for completion of **Section 2**. The form must be submitted to the CRTO directly by the appropriate regulatory/licensing body.

9. EMPLOYMENT PROFILE

Provide your Respiratory Therapy employment history and attach a copy of your resume or curriculum vitae to your application. List the name and contact information for all your Respiratory Therapy employers, starting with the most recent; include start and finish dates. If needed, continue on a separate sheet of paper. In addition, for every place of RT employment (or related field) over the past five years, please complete **Section 1** of the **Employment Verification Form** and mail the form to your employer(s) for completion of **Section 2**. The form must be submitted to the CRTO directly by the employer.

If you have already secured employment in Ontario, provide the relevant information. You may not practice Respiratory Therapy or hold yourself out as a "Respiratory Therapist" in Ontario until after your application for registration has been approved by the CRTO and you have been issued a certificate of registration. This includes clinical orientation, supervised work (clinical and non-clinical), and volunteer work.

10. PROFESSIONAL CONDUCT AND SUITABILITY TO PRACTISE

Answer all questions related to your professional conduct and your ability to practise respiratory therapy. If your answer is YES to any of the questions, you **MUST** provide full particulars on a separate sheet of paper and attach to your application form. You must report findings even if they resulted in a discharge or pardon.

11. DECLARATION AND AUTHORIZATION

You must complete the declaration section as part your application for registration. Submitting a false or misleading statement may lead to refusal to issue a certificate of registration or to revocation of a certificate of registration.

12. APPLICATION FEE

In order for your application to be processed you must pay the \$75.00 application fee. The fee may be paid online with a Visa or MasterCard. We do not accept cash payments. The application fee is non-refundable.

13. SUBMITTING YOUR APPLICATION

When submitting your application, you must include all supporting documentation (please refer to the application checklist below) and all applicable fees. For address and contact information, see section H.

Supporting Documentation:

If any of the supporting documentation issued is in a language other than English or French we will send the documents to you to be translated. You must have these documents translated word-for-word by a certified translator. The translator will be required to send the translations and original documents back to our office. You will be responsible for the cost of the translation.

Documents submitted along with your application will be kept by the CRTO as part of your file.

Upon written request and at no charge the CRTO will provide an applicant for registration with information and/or copies of documentation relevant to his or her file.

APPLICATION CHECKLIST

Please refer to the checklist below for documentation required as part of your CRTO application.

- Online Application for Registration**
- \$75.00 application fee**
Online Visa or Master Card transaction
- Proof of Canadian citizenship, permanent residency status or a valid work permit**
E.g. photocopy of birth certificate, residency card
- Proof of Language Proficiency** (if applicable)
If your first language is neither English nor French and your Respiratory Therapy (or related field) training was not in English or French
- Evidence of successful completion of your Respiratory Therapy program, e.g., transcript of academic record** (if applicable)
Applies to graduates of approved RT programs. Ensure that your transcript has been sent directly to the CRTO from the academic institution.
- World Education Services Credential Evaluation** (if applicable)
Applies to applicants educated outside of Canada. Ensure that your credential evaluation and authentication report (course-by-course evaluation) has been sent directly to the CRTO from WES
- Evidence of successful completion of the approved examination** (if applicable)
E.g., photocopy of your CBRC exam results
- Registration Verification Form** (if applicable)
If you have been registered as a Respiratory Therapist in another jurisdiction, or in any other profession. The form should be sent directly to the CRTO from the regulatory/licensing organization
- Resume or curriculum vitae** (if applicable)
If you have been working in Respiratory Therapy or in a related field
- Employment Verification Form** (if applicable)
If you have been working in Respiratory Therapy or in a related field. The form should be sent directly to the CRTO from the place(s) of employment (in the last five years)
- Other Documentation (if applicable)** E.g. Proof of name change

F. ASSESSMENT TIMELINES AND FEES

ASSESSMENT PROCESS	EXPECTED TIMELINES	EXPECTED FEES
Application Received by the CRTO		
CRTO Staff contacts the applicant to confirm receipt of the application. If applicable, the applicant will be advised of missing/incomplete documentation.	1-2 weeks after the application is received	\$75.00 Application Fee (payable to the CRTO)
CRTO Staff reviews the complete application. The timing of this stage will depend on when all the required documents are submitted by the applicant and/or third party organizations. If the application meets the requirements to proceed with the assessment (see section D), the applicant will be referred to the assessment process and will be required to submit a \$500.00 assessment fee.	2- 4 weeks after the application and all supporting documentation are received	Other Fees (payable to third parties), e.g., Credential evaluation fee Language assessment fee (if applicable) Translation fee (if applicable).
Referral to the Assessment Process		
Program Review – the timing of the program review will depend on when the applicant submits the \$500.00 assessment fee and supporting documentation.	4-8 weeks after the assessment fee is received	\$500.00 Assessment Fee
Structured Interview - will be scheduled within four weeks of the program review. The timing of the interview will depend on the applicant's availability.	8-12 weeks (after the assessment fee is received)	
Interim Feedback – 30 days after the interview, applicants will receive summary comments on their assessment results up to that point.	12-16 weeks (after the assessment fee is received)	
Clinical Skills Assessment	Offered on an as needed basis; 2 to 3 months after the CSA fee is received.	\$4250.00 (payable to the CRTO)
CSA Feedback – within 30 days of the assessment applicants will receive their CSA assessment report. Applicants will have 30 days from the date of their CSA report to appeal their assessment results	4 weeks after the CSA	\$250.00 Appeal Fee (if applicable)
Referral to the Registration Committee		
Registration Committee Review - Upon completion of the assessment process, the application will be referred to a Panel of the Registration Committee for consideration	6-10 weeks after the CSA	N/A
Registration Decision - A copy of the Panel's Order and Reasons will be provided to the applicant. If the applicant is not satisfied with the decision he / she may appeal the Panel's decision to the Health Professions Appeal and Review Board (HPARB). The applicant will be notified in writing of the right to appeal and will be provided with HPARB's contact information.	4-6 weeks (after the Registration Committee review)	N/A

The application for registration file will remain open as long as there is evidence of progress toward meeting registration requirements. If the file is inactive for one year, the CRTO will consider the application as withdrawn and the file will be closed accordingly.

CRTO Registration and Other Fees

Applicants approved for registration, are required to submit a registration fee to complete the registration process and to receive a certificate of registration. The CRTO registration year runs from March 1 to the end of February. The initial registration fee is prorated on a quarterly basis, as follows:

Registration issue date(s)	Registration Fee effective March 1, 2020
Between March 1 and May 31	\$650.00
Between June 1 and August 31	\$487.50
Between September 1 and November 30	\$325.00
Between December 1 and the last day in Feb.	\$162.50

All fees are payable in Canadian funds. Payment can be made by one of the following:

- Cheque payable to the CRTO
- Money Order payable to the CRTO
- Visa / MasterCard

Members of the CRTO are required to renew their registration on an annual basis. The annual registration fee is \$650. Once registered, Members will be required to obtain liability insurance coverage as outlined in the policies of the CRTO.

In addition, Graduate Members will be required to pay the CBRC Exam Fee. For information on the exam fees and schedule see www.cbrc.ca .

G. CONFIDENTIALITY AND PUBLIC ACCESS TO INFORMATION

The CRTO, as the regulatory body for Respiratory Therapists in Ontario, requires applicants to provide their personal, educational, contact, employment and conduct information. This information is kept confidential. After registration, some of the information may be considered "public" and will be included in the [Register](#) on the CRTO website. This includes Members' names, business addresses and telephone numbers, as well as information regarding Members' CRTO registration status or charges/findings of guilt by a court. For more information about the Register go to www.crto.on.ca/register.aspx.

H. RESOURCES / CONTACT INFORMATION

The National Alliance of Respiratory Therapy Regulatory Bodies - **National Competency Framework (NCF)**.
<https://nartrb.ca/download/ncf-part-i-entry-to-practice-2016/>

College of Respiratory Therapists of Ontario
180 Dundas Street West, Suite 2103
Toronto, Ontario M5G 1Z8
Telephone: (416) 591-7800 x 25
Toll-Free: (in Ontario): 1-800-261-0528 x 25
Fax: (416) 591-7890
Email: questions@crto.on.ca
Web Site: www.crto.on.ca

Canadian Board for Respiratory Care
1096 Queen Street, Suite 103
Halifax, Nova Scotia B3H 2R9
Telephone: (902) 492-4387
Email: cbrc@cbrc.ca
Web Site: www.cbrc.ca

Professional Associations:

Canadian Society of Respiratory Therapists
102-1785 Alta Vista Drive
Ottawa, Ontario K1G 3Y6
Telephone: (613) 731-3164
Toll-Free: 1-800-267-3422
Email: csrt@csrt.com
Web Site: www.csrt.com

Respiratory Therapy Society of Ontario
6519-B Mississauga Road
Mississauga, Ontario L5N 1A6
Telephone: 905-567-0020
Toll-Free: 1-800-267-2687
Email: office@rtso.org
Web Site: www.rtso.ca

Other Organizations

HealthForceOntario Access Centre
163 Queen Street East
Toronto, Ontario, Canada M5A 1S1
Telephone: 416-862-2200
Toll-Free: 1-800-596-4046
Email: AccessCentre@healthforceontario.ca
Web Site: www.healthforceontario.ca

Office of the Fairness Commissioner
595 Bay Street, Suite 1201
Toronto, Ontario M7A 2B4
Phone: 416-325-9380
Toll-free: 1-877-727-5365
Email: ofc@ontario.ca
Web site: www.fairnesscommissioner.ca

World Education Services Canada (WES)
Web Site: www.wes.org/ca

English Language - Accepted Tests
Website Links:

CanTEST / TESTCan
www.cantest.uottawa.ca/index.php

International English Language Testing System (IELTS)
Academic (AC) or General Training (GT)
www.ielts.org/default.aspx

Michener English Language Assessment (MELA)
www.themela.com

Test of English as Foreign Language (TOEFL) iBT
www.ets.org/toefl

Canadian Academic English Language Test (CAEL)
www.cael.ca

French Language - Accepted Tests
Website Links:

TESTCan
www.testcan.uottawa.ca

Test d'évaluation de français (TEF)
www.francais.ccip.fr/tef

Test de français international (TFI)
www.etscanada.ca/tfi/index.php

Windmill Microlending
<https://windmillmicrolending.org/about/>

