

## COLLEGE OF RESPIRATORY THERAPISTS OF ONTARIO



Title: **Graduate Certificate of Registration**

Number: **RG-REG.GRAD.CERT- 403**

Date originally approved:  
**June 11, 2004**

Date(s) revision approved:  
**September 26, 2014**

### BACKGROUND

Under the *Ontario Regulation 596/94*, Part VIII (Registration) a Graduate Certificate of Registration may be issued to an individual who meets the education requirement of the CRTO (e.g. has successfully completed an educational program approved by the CRTO), but has not yet successfully completed the approved examination.

The purpose of this policy is to describe the registration requirements and the conditions imposed on a Graduate Certificate of Registration.

### GRADUATE CERTIFICATE OF REGISTRATION REQUIREMENTS

An applicant for a Graduate Certificate of Registration must satisfy the following requirements:

Under section 53 (1):

1. The applicant must fully disclose details of any criminal offence of which the applicant has been found guilty, including any offence under the *Controlled Drugs and Substances Act* (Canada) or the *Food and Drugs Act* (Canada).
2. The applicant must fully disclose details of every professional misconduct, incompetence, incapacity or other similar proceeding that he or she is the subject of and that relates to his or her registration or licensure in Ontario in another profession or in another jurisdiction in respiratory therapy or another profession.
3. The applicant must fully disclose details of every finding of professional misconduct, incompetence, incapacity or other similar finding that he or she previously has been the subject of while registered or licensed in Ontario in another profession or in another jurisdiction in respiratory therapy or another profession.
4. The applicant's past and present conduct afford reasonable grounds for belief that the applicant,
  - i. is mentally competent to practise respiratory therapy,
  - ii. will practise respiratory therapy with decency, integrity and honesty and in accordance with the law, and
  - iii. will display an appropriately professional attitude.
5. The applicant must be able to communicate effectively in English or French in a health care environment.
6. The applicant must be a Canadian citizen or a permanent resident of Canada or be authorized under the *Immigration and Refugee Protection Act* (Canada) to engage in the practice of respiratory therapy.

Under section 55 (2), the applicant must,

- (a) have successfully completed a respiratory therapy program offered in Canada that, at the time of completion, was approved or accredited by the Council or by a body approved by the Council; or
- (b) have,
  - (i) successfully completed a program offered outside Canada either in respiratory therapy or in a closely related field that is acceptable to the Registration Committee, along with any additional education that is required by the Registration Committee, and
  - (ii) demonstrated through an assessment process acceptable to the Registration Committee that he or she has knowledge, skills and judgment equivalent to those of a person who has successfully completed a program referred to in clause (a).

Under section 58:

- (1) 2. The applicant must not yet have completed the examinations referred to in subsection 55 (4).
- (3) An applicant must have met the requirements of subsection 55 (2) within the two years immediately preceding the application for registration unless the applicant was practising respiratory therapy in a jurisdiction outside Ontario within that two-year period.

Applicants who do not meet the above requirements, or for whom the Registrar has any concerns, will be referred by the Registrar to the Registration Committee.

## **CONDITIONS, GRADUATE CERTIFICATE OF REGISTRATION**

Under section 60 (1) of the *Registration Regulation* a Member registered with a Graduate Certificate of Registration shall,

- 1. at the first reasonable opportunity, advise every employer of any terms, conditions and limitations that apply to the member's graduate certificate of registration if their employment is in the field of respiratory therapy;
- 2. only perform a controlled act that is authorized to the profession if it is performed under the general supervision of a member of a College within the meaning of the Regulated Health Professions Act, 1991 who, the member holding the graduate certificate has reasonable grounds to believe, is authorized to perform the controlled act and is competent to do so and who is available to be personally present at the site where the authorized act is performed on ten minutes notice; and
- 3. not delegate a controlled act.

Under section 60 (2) a Graduate Certificate is deemed to have been revoked 18 months after its (initial) date of issue (60(2)).

Under the *Prescribed Procedures Regulation*, section 49 (2) it is a condition of a Graduate Certificate of Registration that a member not perform an advanced procedure below the dermis.

Under the *Prescribed Substances Regulation*, section 49 (2) it is a condition of a Graduate Certificate of Registration that the member not administer a prescribed substance by inhalation in the course of engaging in the practice of the profession.

In addition, under the *Controlled Acts Regulation*, section 14, it is a condition of a Graduate Certificate of Registration that the member not perform a tracheostomy tube change for a stoma that is less than 24 hours old.

These conditions will permit a Member registered with a Graduate Certificate of Registration to begin work immediately, demonstrate and consolidate their knowledge, skills and judgment in preparing for the examination while at the same time ensuring that they practise with transparency and appropriate safeguards.

## **EXPIRATION OF GRADUATE CERTIFICATE OF REGISTRATION**

Under section 60(2) of the *Registration Regulation*, a Graduate Certificate of Registration is deemed to have been revoked 18 months after its date of issue. It is the policy of the Registration Committee not to re-issue a Graduate Certificate of Registration that has been revoked under section 60(2) of the *Registration Regulation*.