

COLLEGE OF RESPIRATORY THERAPISTS OF ONTARIO



Title: **Emergency Registration**

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April 30, 2009, May 25, 2012, March 23, 2020, April 17, 2021.

BACKGROUND

Emergencies or health crises, such as natural disasters and pandemic situations, may require the College of Respiratory Therapists of Ontario (Certo) to implement emergency registration provisions.

This policy is intended to expedite the registration process by eliminating barriers to registration, at the Registrar's discretion, including allowing applicants to register without having met certain exemptible registration requirements (e.g., currency requirements¹, registration-related fees, etc.).

POLICY

During times of emergency and/or health crises, the Certo's Registration Committee authorizes the Registrar to register applicants who meet the conditions detailed in this policy. The Certo Registration Currency Policy should be used as a guideline for applying terms, conditions or limitations, as appropriate.

The definition of "emergency situation" shall be at the discretion of the Registrar.

REGISTRATION CONSIDERATIONS

Retired or Resigned Members:

Members who have retired and/or resigned their certificate of registration with the Certo can reapply by submitting an online application for registration. At the time of reapplying, applicants who practised respiratory therapy within the last two (2) years are considered to have met the currency requirements. The Registrar will reissue the same class of certificate held prior to retiring/resigning, along with any applicable terms, conditions, or limitations the Member previously held prior to their retirement/resignation.

For applicants who have not practised within the last 2-5 years, the Registration Committee grants the Registrar the authority to register the individual and apply terms, conditions, or limitations on the certificate of registration in accordance with the Registration Currency Policy.

Applicants who have a currency gap of more than five (5) years will be referred to the Registration Committee for consideration.

Inactive Class of Registration:

Members in the Inactive class applying for a General certificate and who have practised respiratory therapy within the last two (2) years are considered to have met the currency requirements. The Registrar will issue the certificate along with any applicable terms, conditions, or limitations the Member previously held prior to going Inactive.

For applicants who have not practised within the last 2-5 years, the Registration Committee grants the Registrar the authority to register the individual and apply terms, conditions, or limitations on the certificate of registration in accordance with the Registration Currency Policy.

Applicants who have a currency gap of more than five (5) years will be referred to the Registration Committee for consideration.

Respiratory Therapy Students:

RT students enrolled in a recognized program who are within ten (10) weeks of successful completion of that program may be considered for registration in the Graduate class. This is contingent on confirmation from the educational program that the applicant has completed the program. In addition, during this state of emergency, these individuals will be considered eligible to write the CBRC exam as a first time writer.

Second-year RT Students (i.e., those who have not completed a substantial amount of the clinical training provided in the program) are not eligible for registration with the CRTO. However, the CRTO supports the deployment of second-year RT students in non-direct patient care roles (e.g., screening, technical support roles in the RT department, etc.).

Out of Province Applicants:

Out of province applicants wishing to register with the CRTO will be registered in accordance with the Labour Mobility: Applicants from Regulated Canadian Jurisdictions Policy and the Registration Currency Policy. All applicants coming from out of province will be granted a certificate of registration equivalent to the one held in their home province. Applicants applying under Labour Mobility will be required to provide the following:

- Registration Verification Forms - If the applicant holds (or have ever held) a license or registration to practise Respiratory Therapy outside of Ontario, and/or if they hold (or have ever held) a license or registration to practise another profession, they will need to complete the Registration Verification Form; and
- Submit a written declaration stating that they have worked as an RT within the past-two years and have no outstanding conduct issues.

These applicants will be granted a certificate of registration that permits them to practice under terms, conditions and limitations stipulated by the CRTO until such time that they can provide the employment verification form(s). If the employment verification form is not provided to the CRTO within 6 (six) months from their registration date, their registration will be revoked.

Registration-Related Fees:

During an emergency, registration-related fees may be waived, at the discretion of the Registrar. The decision will be based on the circumstances of the emergency, as well as the need for expedient return of

skilled providers to the workforce and will be balanced against the necessity of finances for the CRTO to continue operating effectively.